

Bulletin One-Nonprofit Security Grant Program (NSGP)–May 12, 2025, Federal Fiscal Year (FFY) 2025 ZoomGrants Application Release and Instructions

Dear Nevada Stakeholders,

The Federal Fiscal Year (FFY) Nonprofit Security Grant Program (NSGP) application period is now open. The application period will be open an indeterminate amount of time. As a reminder, this early application period is assuming the risk of programmatic changes at the federal level. Please see below for instructions for applying.

ZoomGrants Application Instructions

The following [~ZoomGrants~](https://www.zoomgrants.com/zgf/2025_NSGP_Application) link can be used to access the HSGP FY2025 ZoomGrants application Portal. (https://www.zoomgrants.com/zgf/2025_NSGP_Application)

Resource Documents [\[hide this\]](#)

Description	File Name	Date Uploaded	File Type
Line Item Detail Budget	LineItemDetailFFY2024.xlsx	4/16/2024 7:19:12 AM	XLSX
EHP Instructions and Overview	EHPInstructions.pdf	4/16/2024 7:40:14 AM	PDF
Written Opinion on NRS 332.115	WrittenLegalOpiniononDeconflictingProcurementLaws.pdf	4/16/2024 7:40:42 AM	PDF
DEM Procurement Policy	DEMProcurementPolicy10-18-22.pdf	4/16/2024 7:41:04 AM	PDF
FEMA Contract Provisions Guide	fema_contract-provisions-guide_6-14-2021.pdf	4/16/2024 7:41:23 AM	PDF
Open Meeting Brief Template	HSGP-template_Finalpdf.pdf	4/17/2024 9:31:47 AM	PDF
Milestone Template	GrantMilestones.xlsx	4/18/2024 8:11:44 AM	XLSX

The screenshot shows the ZoomGrants user interface. On the left, there is a login section for existing users with fields for 'Email' and 'Password', a 'Stay logged in? (Admins and Reviewers only)' checkbox, a 'Login' button, and a 'Forgot password?' link. Below this are 'HELP' and 'RESOURCES' links. On the right, there is a 'New ZoomGrants™ Account' section with fields for 'Email', 'Password', 'First Name', and 'Last Name'. It also includes an 'Account Type' dropdown set to 'Organization' and a 'New Account' button. At the bottom of the right section, it says 'If you already have an account, Login Here as an existing ZoomGrants user.' At the very bottom of the screenshot, there are two 'Search' buttons.

(Image above shows where to log in if you have an account and where to make a new account)

- If you do not have a ZoomGrants account, and you attempt to apply, the system will prompt you to set up an account. You must have a ZoomGrants account to apply for this grant.

NOTE: Apply for the Federal Fiscal Year 2025 NSGP by clicking on the **APPLY** button. Complete your FFY 2025 NSGP application. The system will only allow you to apply for the FFY 2025 NSGP.



- The information within the application covers Pre-Application, Application Questions, Category Budget Totals, Line Item Detail Budget, and Documents Uploads. Applicants must provide information for each question under each of the tabs (*shown above*) to successfully apply for the FFY 2025 NSGP.

NOTE: *There are tools built into the grant application. The application has Resource Documents (the image shown at the beginning of this document) with links that the applicant can and should use while completing the application, which is extremely helpful for our process.*

- Once the application is complete, submit the application through the **SUBMIT** button. If there are errors, the system will list the **errors in red**. Please go back to each **error** and update the box with the required information. Once you submit your application, your application will become locked. If you have any necessary amendments, DEM will be able to unlock your application to allow changes until the deadline. **However, once the deadline passes, no other applications can be submitted, and no changes can be made.**

NOTE: *The applicant will automatically receive a notification that the application was sent. The applicant will also receive an auto-generated email confirming that DEM received the application. All the submissions will generate a log at DEM to refer to, as necessary.*

Technical Issues?

Please note: ZoomGrants™ is not responsible for the content set up in individual applications by program administrators. If you are an applicant and have a content-related question, please contact the administrator for that program for more information.

Please use the button below to send an email to our Support Team. We're happy to answer general questions as well as address technical issues.



- If you have any technical difficulties, please contact [ZoomGrants Technical Support](#). It's *highly recommended* to submit your application during ZoomGrants technical support hours (Monday-Friday 8am- 6pm Mountain time). This is to be sure if you have any technical difficulties when submitting your application, you have a point of contact. (*Shown above*)

Thank you,

Nevada Division of Emergency Management,
Preparedness Grants Section



If you have questions, please contact DEM (Shown in table below)

CONTACT INFORMATION AND QUESTIONS			
Contact Name	Position Title	Phone No.	Email Address
Susan Coyote	Grants Manager	(775) 687-0327	scoyote@dem.nv.gov
Shealyne Slone	Preparedness Grants Supervisor	(775) 687-0310	seslone@dem.nv.gov
Janae Johnson	NSGP Program Lead	(775) 687-0462	janae.johnson@dem.nv.gov
Grants Inbox	All Grants Staff	-	dhsgrants@dem.nv.gov