



Meeting Minutes

Nevada Threat Analysis Center (NTAC) Advisory Committee

Attendance	DATE	February 6, 2025	
	TIME	3:00 PM	
	METHOD	NDOT Building 1263 South Stewart Street Conference Room 302 Carson City, Nevada 89712	
	RECORDER	Jamie McKernan	
Appointed Voting Member Attendance			
Member Name		Member Name	
Chief Mike Edgell – Chair	X	Colonel Patrick Conmay	X
Chief Brett Compston	ABS	Sheriff Kenny Furlong	ABS
Sheriff Richard Hickox	X	Sheriff Darin Balaam	X
Chief Ty Trouton	X	Director Cary Underwood	X
HSA Tim Robb	X	Chief Mike Rangel	X
Chief Jeremy Loncar	X		
Appointed Non-Voting Member Attendance			
Lt. Desiree Mattice	X		
Captain Coley McCann	ABS		
Legal/Administrative Support Attendance			
Representative			
Samantha Ladich – Senior Deputy Attorney General		Office of the Nevada Attorney General	ABS
Dr. Selby Marks		Nevada Threat Analysis Center	X
SIA Patrick Liddy		Nevada Threat Analysis Center	X
Jamie McKernan- Administrative Assistant III		Nevada Threat Analysis Center	X

1. CALL TO ORDER

Chair, Chief Mike Edgell, introduced himself and called the meeting to order at 3:02 PM.

2. PUBLIC COMMENT

Chief Edgell opened the meeting for public comment. No public comment.

3. APPROVAL OF MINUTES

Chief Edgell discussed the first item on the agenda, approval of the minutes. Chief Edgell asked if we must vote on the meeting minutes or if we are going to review them and just add them to the record. Dr. Selby Marks, Deputy Director of NTAC, answered that we can keep them as unofficial minutes if people are uncomfortable approving minutes from that long ago. Chief Jeremy Loncar stated he reviewed the minutes and even though it's been a long time he motioned to approve the minutes. Dr. Marks mentioned to Chief Edgell before moving forward we must complete roll call before proceeding.

4. ROLL CALL

Chief Edgell started roll call and went around the table to all committee members that were present. A quorum was established.

5. APPROVAL OF MINUTES CONT.

Following roll call, Dr. Marks mentioned if Chief Edgel would like to put forth a motion to approve the minutes we may do so. Chief Edgell presented a motion to approve the minutes. Colonel Pat Conmay motioned to approve the minutes, then Chief Rangel 2nd the motion. The motion passes unanimously.

6. WELCOME AND INTRODUCTION OF COMMITTEE MEMBERS - Chief Edgell introduced himself and the new members of the Advisory committee: Sheriff Darin Balaam, Homeland Security Advisory (HSA) Tim Robb, and Chief Mike Rangel.

7. PRESENTATION AND REVIEW OF NEVADA REVISED STATUTES (NRS) 480.530-480.545 ESTABLISHING THE NEVADA THREAT ANALYSIS CENTER AND THE NTAC ADVISORY COMMITTEE – (Discussion Only) – Dr. Marks provided an overview of the NRS 480.530-480.545, that establishes the Nevada Threat Analysis Center (NTAC) in state statute and provides the NTAC authority to collect and maintain criminal intelligence information and other information regarding actual or potential threats to public safety. NRS 480.535 deems criminal intelligence information or other information collected by NTAC is confidential and must not be disclosed to any additional source. Any public records request will need to go through NTAC. NRS 480.540 establishes the NTAC Advisory Committee, its creation, members, chair and vice chair, meetings, service without compensation, and the duties of the committee. NRS 480.545 states that the NTAC Advisory Committee will comply with the Nevada open meeting law (OML). However, we do have one exception, the confidentiality of information and materials discussed in the meeting, under certain circumstances. The Advisory Committee may hold a closed meeting only to discuss active criminal investigations, criminal intelligence information, actual or suspected acts of terrorism, suspected or confirmed threats to public safety, deficiencies in security with respect to public services, public facilities or infrastructure, or with respect to handling criminal intelligence information. Dr. Marks added that members may not vote on items during the closed sessions, per Nevada OML.

- 8. OVERVIEW AND DISCUSSION OF NTAC PRODUCTS AND THE GENERAL CLASSIFICATIONS AND DISSEMINATION MARKINGS ASSOCIATED WITH THE PRODUCTS. – (Discussion Only)** - Lieutenant Desiree Mattice, NTAC Director, briefly went over the NTAC products and the classification level they get dissemination. Products will always be sent out at the highest level it can be, for example a “Be On the Look Out” (BOLO) will only be sent out to the Law Enforcement Sensitive (LES) list serve group. Even if there is unclassified information being sent out, we will send it out to the highest level to ensure the information is secure. NTAC classifications currently used are Unclassified (U), For Official Use Only (FOUO), Law Enforcement Sensitive (LES), and Homeland Security (HS). FBI products are usually LES. Pass through Department of Homeland Security (DHS) products are usually labeled as FOUO to get the information out to the widest appropriate community. The NTAC HS classification is best described as a higher level FOUO designation for products that should be disseminated to public and private sectors and must stay within the government realm. Some examples of bulletins classified as HS would be officer safety, situational awareness, attempt to locate or identify. HS classification can also be used on certain pass-through bulletins, such as Officer Safety/ wanted person, Fusion Center analytical products, and DHS/FBI analytical products. Sheriff Mike Rangel asked if his office received a public records request for everything received from NTAC, that is FOUO or LES, and they went to their legal department and they told us that there was nothing we could do, that we would have to comply with. Dr. Marks: The NRS 480.535 we just went over is stated at the bottom of every NTAC product we send out and, in the email, NTAC uses to pass through other products. It gets complicated when it is a pass-through product from FBI or DHS as there are different privacy and sharing protocols for federal products. Mr. Robb asked if there is any DAG opinion on public records requests? Dr. Marks: No formal opinion, however, we can reach out to the DAG and get one. Mr. Robb stated it might be a good option if local law enforcement is having issues with public records requests. Director Cary Underwood noted that Southern Nevada Counter Terrorism Center (SNCTC) has responded to records requests by referencing the NRS law and that SNCTC may contact the original author of the document to ask about secondary dissemination of their product. Director Underwood mentioned that SNCTC leverages the NTAC NRS by also including it in emails used for product dissemination.
- 9. OVERVIEW AND DISCUSSION OF THE NTAC FUSION LIAISON OFFICER (FLO)/ THREAT LIAISON OFFICER (TLO) PROGRAM - (Discussion Only)** - Lt. Mattice gave a brief overview of the TLO programs and training NTAC provides. Lt. Mattice suggested that we need to revamp the training and discover what it needs to include now that most of the new law enforcement recruits were not around or were very young when 9/11 happened. She indicated training should include what a fusion center is, why fusion centers were created, and how fusion centers operate to share information. Lt. Mattice described how enforcement officers do not have 8 hours to sit in a classroom for training, so she has been working with NTAC training staff on shortening the training and making it more accessible throughout the state. For example, she described updating the TLO program and restructuring it to be more area specific, explaining that what Las Vegas sees in criminal activity is not usually what Elko would see, and vice versa. Then create briefings every quarter for a specific region to discuss the various criminal activity and hazards being reported. Participation will be required, the new TLO program would require members to attend a minimum of one briefing a year and all members will be required to participate, or they will be removed from the NTAC distribution list. NTAC will be working on additional outreach to include more critical infrastructure sectors like utilities (power, water, waste companies) gaming, US Postal Service, and more.

10. PUBLIC COMMENT – (Discussion Only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Chair. Comments will not be restricted based on viewpoint. There was no public comment.

- a CLOSED SESSIONS OF THE NTAC ADVISORY COMMITTEE:** *This is a closed session pursuant to Statutory exemption under Nevada Revised Statutes (NRS) 480.545(2): The Advisory Committee may hold a closed meeting: (a) To receive or provide security briefings; or (b) To discuss: (1) Active criminal investigations; (2) Criminal intelligence information; (3) Actual or suspected acts of terrorism; (4) Suspected or confirmed threats to public safety; (5) Deficiencies in security with respect to public services, public facilities or infrastructure; or (6) Deficiencies in security with respect to handling criminal intelligence information.*
- b** *As mandated by the Nevada Open Meeting Law, no action may be taken by the Commission during a closed session.*
- c** *Except as otherwise provided in NRS 239.0115, all information and materials received or prepared by the Advisory Committee during a closed meeting pursuant to subsection 2 and all minutes and audiovisual or electronic reproductions of such a meeting are confidential and not subject to inspection by the general public.*

11. CLOSED SESSION – DETAILED OVERVIEW OF HOW NTAC PRODUCTS ARE SUPPORTING LAW ENFORCEMENT.

12. CLOSED SESSION – DETAILED OVERVIEW OF NTAC TIPS, LEADS, AND SUSPICIOUS ACTIVITY REPORTS (SARS).

13. CLOSED SESSION - NTAC PRODUCT DEVELOPMENT: FEEDBACK AND DISCUSSION –

- a END CLOSED SESSION OF THE NTAC ADVISORY COMMITTEE, RESUME PUBLIC MEETING.**

14. PUBLIC COMMENT – (Discussion Only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Chair. Comments will not be restricted based on viewpoint. There was no public comment.

15. ADJOURNMENT – (Discussion/For Possible Action).

Chief Edgel mentioned that it's been over 2 years since the last meeting and we are mandated to have 2 meetings a year we will set up a reminder for later this year to start this process again. Then asked if anyone had any questions? There were no questions from the members.

Chief Edgel motioned to adjourn the meeting and Col. Pat Conmay second.

Meeting ended at 3:53 PM.